



BANGLADESH KRISHI BANK

HEAD OFFICE

83-85 Motijheel C/A, DHAKA-1000

HUMAN RESOURCE MANAGEMENT DEPARTMENT-1

Phone : 9553637
Email : dgmpd1@krishibank.org.bd
www.krishibank.org.bd

No.-HO/HRMD-1/N-1407/2018-2019/ 6670

Date:19-05-2019

Personnel Announcement

The undersigned is directed to convey the administrative approval of the Management of Bangladesh Krishi Bank in favour of the following official on account of his visit abroad under the terms and conditions described below :

Name, Designation , Present place of posting and accompanies (if any) (1)	Objective of the visit and Name of the Country (2)	Duration (3)
MOHAMMED NAZRUL ISLAM Officer (PF Index No.-N-1407) Foreign Remittance Management Department Bangladesh Krishi Bank Head Office 83-85, Motijheel C/A, Dhaka-1000 Bangladesh. Passport No.OC 7140721	To Perform Holy Umrah. Saudi Arabia	15 (Fifteen) days leave with average pay starting from 23-05-2019 or from the date of travelling. (including travel time)

Terms and Conditions:

- He will bear all expenses personally related to his visit. No expenditure will be borne by the Government of Bangladesh or by Bangladesh Krishi Bank.
- His travelling time will be considered as ex-Bangladesh leave.
- He will be allowed to visit only the country/countries as mentioned and applied for particular purpose and must not do otherwise.
- He must collect release order from his controlling authority.
- He will not be allowed to stay abroad more than the stipulated period.
- He has to return home and join at his workplace at the right time after travelling period.
- He has to inform to HRMD-1, BKB, Head Office, Dhaka about the joining at his/her workplace after completion of the visit.
- This order will remain valid upto 35 (thirty five) days from the date of issue.

This order has been issued with the approval of competent authority.

MOHAMMED NAZRUL ISLAM
Officer(PF Index No.-N-1407)
Foreign Remittance Management Department.
Bangladesh Krishi Bank
Head Office, 83-85, Motijheel C/A,
Dhaka-1000, Bangladesh.


(Khalekuzzaman yeamin)
Senior Principal Officer

No.-HO/HRMD-1/N-1407/2018-2019/ 6670(B)

Date: 19-05-2019

Copy for kind information and necessary action (not in order of seniority):

- Staff officer to General Manager (Administration), BKB, Head Office, Dhaka.
- Director General, Immigration & Passport, Agargaon, Dhaka, Bangladesh.
- Director, Hazrat Shah Jalal International Airport, Dhaka, Bangladesh.
- Visa officer, Embassy of Saudi Arabia in Dhaka, Bangladesh.
- Deputy-General Manager, ICT Systems, Card and Mobile Banking Department, BKB, Head Office, Dhaka. (With request to publish this letter on BKB official website)
- Deputy-General Manager, Foreign Remittance Management Department, BKB, Head Office, Dhaka.
- Office Copy.


(Md. Mizanur Rahman Khan)
Principal Officer