



BANGLADESH KRISHI BANK
83-85.Motijheel Commercial Area
Head office, Dhaka-1000

Human Resource Management Department-2
Phone-9553529
E-Mail:dgmhrd@krishibank.org.bd

HO-HRMD-2/F.Training-21/2018-2019/3700

Dated:-09.05.2019

OFFICE MEMORANDUM

The following official of Bangladesh Krishi Bank has been approved by the Govt. of the people's Republic of Bangladesh, Ministry of Finance, Financial Institutions Division, vide their Letter no: 53.00.0000.231.25.010.19-366 dated 09.05.2019 to visit Thailand from 12.05.2019-15.05.2019 (excluding travel time) for attending " Second International ADR Conference" under the terms and conditions described as follows:-

Sl no	Name	Designation
1	Mr. Md. Abu Mahmud	Assistant General Manager

Terms and conditions:

- He will be treated as on duty while visiting Thailand ;
- He will draw his pay and allowances in local Currency;
- Bangladesh Krishi Bank will bear all expenses relating to this visit; and
- He will not be allowed to stay abroad more than the approved period.

By Order-

Concerned Official

Sd/-

(Raihana Begum)
Senior Principal Officer

HO/HRMD-2(F.Traning-21)/2018-2019/3700(10)

Dated:-09.05.2019

Copy Forwarded for kind information & necessary action to :

- The Chief Staff Officer, MD's Secretariat, BKB, Head Office, Dhaka.
- Staff Officer, DMD's Secretariat, BKB, Head Office, Dhaka.
- Staff Officer, General Manager (Admin), BKB, Head Office, Dhaka.
- Staff Officer, General Manager, BKB, GM Office, Barisal.
- Deputy General Manager, HRMD-2, Bangladesh Krishi Bank ,Head Office, Dhaka.
- Deputy General Manager, ICT Systems Card and Mobile Banking Division (with request to publish this order on BKB website).
- Visa Officer, Embassy of Thailand.
- Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka.
- Office Copy.


(Raihana Begum)
Senior Principal Officer