



# BANGLADESH KRISHI BANK

HEAD OFFICE

83-85 Motijheel C/A, DHAKA-1000

HUMAN RESOURCE MANAGEMENT DEPARTMENT-1

Phone : 9553637

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www.krishibank.org.bd

No.-HO/HRMD-1/F-531/2019-2020/365

Date:16-07-2019

## Personnel Announcement

The undersigned is directed to convey the administrative approval of the Management of Bangladesh Krishi Bank in favour of the following official on account of his abroad visit under the terms and conditions described below :

Name, Designation , Present place of posting and accompanies (if any) (1)	Objective of the visit and Name of the Country (2)	Duration (3)
MD FARUQUE Supervisor (PF Index No.-F-531) Bangladesh Krishi Bank Local Principal Office 83-85 Motijheel C/A,Dhaka-1000 Bangladesh. Passport No.EA 0877148 <u>Accompanied by:</u> (a) Jahanara Begum (Wife)	visiting renowned places  India	15 (Fifteen) days leave with average pay starting from 16-07-2019 or from the date of travelling. (including travel time)

### Terms and Conditions:

- He will bear all expenses personally related to his visit. No expenditure will be borne by the Government of the People's Republic of Bangladesh or Bangladesh Krishi Bank.
- His travelling time will be considered as ex-Bangladesh leave.
- He will be allowed to visit only the country/countries as mentioned and applied for particular purpose and must not do otherwise.
- He must collect release order from his controlling authority.
- He will not be allowed to stay abroad more than the stipulated period.
- He has to return home and join at his workplace at the right time after travelling period.
- He has to inform to HRMD-1, BKB, Head Office, Dhaka about the joining at his workplace after completion of the visit.
- This order will remain valid upto 35 (Thirty Five) days from the date of issue.

This order has been issued with the approval of competent authority.

MD FARUQUE  
Supervisor (PF Index No.-F-531)  
Bangladesh Krishi Bank  
Local Principal Office  
83-85 Motijheel C/A,Dhaka-1000  
Bangladesh.

  
(Md.Rezaul Karim Akanda)  
Senior Principal Officer

No.-HO/HRMD-1/F-531/2019-2020/ 365(8)

Date: 16-07-2019

Copy for kind information and necessary action (not in order of seniority):

- Staff officer to Deputy Managing Director-2, BKB, Head Office, Dhaka
- Staff officer to General Manager (Administration), BKB, Head Office, Dhaka.
- Director General, Immigration & Passport, Agargaon, Dhaka, Bangladesh.
- Director, Hazrat Shah Jalal International Airport, Dhaka, Bangladesh.
- Visa officer, High Commission of India in Dhaka, Bangladesh.
- Deputy-General Manager, BKB, Local Principal Office, Dhaka.
- Deputy-General Manager, ICT Systems, Card and Mobile Banking Department, BKB,Head Office, Dhaka.  
(With request to publish this letter on BKB official website)
- Office Copy.

  
(Md. Mizanur Rahman Khan)  
Principal Officer