

**BANGLADESH KRISHI BANK**

Head Office

Krishi Bank Bhabon

83-85, Motijheel C/A, Dhaka-1000.

Phone No: 02223383535

e-mail : dgmcscd@krishibank.org.bd

**Procurement and Employees' Welfare and Transport Department.****Invitation for Enlistment**

1.	Ministry/Division	Ministry of Finance/Financial Institution Division
2.	Procuring Entity Name	Bangladesh Krishi Bank, Procurement and Employees' Welfare and Transport Department
3.	Procuring Entity District	Dhaka
4.	Invitation for	<b>Enlistment for Supply of following Items:</b> 1. Printing Items: 1.1 General Item Printing 1.2 Security Item Printing 2. Furniture & Fixture; 3. Office Equipments 4. Machineries (Money Counting Machine/Fake note detecting Machine/UV detecting Machine etc.) 5. Manufacturing/Replacement/Repair/Transport of Bank's Iron Safe (Vault), Locker and Security Door. 6. Purchase of crest. 7. Supply of Table Stationery. 8. Courier Service. 9. Crockery, Air Fresheners, Aerosol, Tissue and Miscellaneous . 10. Organization/ Workshop for Repair and Maintenance of Vehicles 11. Supplier & Installation of Tyre, Battery etc.
5.	Invitation Ref No	HO/Procure-03(131)Part-36/2022-2023/1068
6.	Date	14-02-2023

**KEY INFORMATION**

7.	Procurement Method	Enlistment for Limited Tendering Method
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**PARTICULAR INFORMATION**

	Date	Time
8. Application Closing Date and Time	07- 03-2023	4.00 PM
9. Name & Address of the Office(s)	<b>Address</b>	
- Application Form Availability	Procurement and Employees' Welfare and Transport Department, Bangladesh Krishi Bank, Head Office, 2nd Floor, 83-85, Motijheel C/A. Dhaka-1000.	
- Receiving Application Form	Procurement and Employees' Welfare and Transport Department, Bangladesh Krishi Bank, Head Office, 2nd Floor, 83-85, Motijheel C/A. Dhaka-1000	

**INFORMATION FOR APPLICANT**

10.	Eligibility of Applicant	a) Must have valid & up-to-date Trade License b) Must have up-to date valid e-TIN c) Must have valid & Up-to date Income Tax Payment Certificate. d) Must have up-to date Bank Solvency Certificate amounting Tk 5.00 lac. e) Must have valid VAT Registration Certificate f) At least 5(five) years of General Experience in related field g) Must have 3 (three) work completion certificates in last five years for related works/services in Banks/Financial institutions/Govt. or Semi Govt. organization. h) Must have own Workshop/Factory/Printing press/Show room. Must submit address with telephone numbers of Workshop/Factory/Printing press/Show room.
11.	Price of Application Form (Tk)	<b>500.00 (Five hundred) Taka (non refundable)</b> in the form of Payment Order/Demand Draft in favour of Bangladesh Krishi Bank.
12.	Enlistment / Renewal Fee (Tk.)	a. TK.5000/-(Five thousand) only for each Category, (For New Enlistment) ( <b>non refundable</b> ); b. TK. 2000/-(Two thousand) only for each Category, (For Renewal) ( <b>non refundable</b> ). In the form of Payment Order/Demand Draft in favour of Bangladesh Krishi Bank.

**PROCURING ENTITY DETAILS**

13.	Name of Official Inviting Application	Md. Abdus Samad
14.	Designation of Official Inviting Application	Deputy General Manager
15.	Address of Official Inviting Application	Procurement and Employees' Welfare and Transport Department, Bangladesh Krishi Bank, Head Office, 2nd Floor, 83-85, Motijheel C/A. Dhaka-1000.
16.	Contact details of Official Inviting Application	02223383535 dgmcscd@krishibank.org.bd
17.	The Procuring Entity reserves the right to reject all Applications	

(Md. Abdus Samad)  
Deputy General Manager