

**BANGLADESH KRISHI BANK**

Head Office
83-85, Motijheel C/A, Dhaka-1000.

Procurement and Employees' Welfare & Transport Department

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Invitation for Open Tender.

Scaled Tenders are hereby invited from the eligible experienced Cleaning contractors to supply cleaner for Bangladesh Krishi Bank Head office & Local Principal Office, Motijheel and Staff College, Mirpur. Necessary information about the tender is as follows:

1.	Ministry/Division	Ministry Of Finance/ Bank and Financial Institutions Division
2.	Agency/Procuring Entity	Bangladesh Krishi Bank
3.	Procuring Entity Name	Procurement and Employees Welfare & Transport Department, Bangladesh Krishi Bank, Head Office, Dhaka-1000.
4.	Name & Address of the office	Procurement and Employees Welfare & Transport Department, Bangladesh Krishi Bank, Head Office, 2nd Floor, 83-85, Motijheel C/A. Dhaka-1000.
5.	Invitation for	Appointing Cleaning Contractor for Bangladesh Krishi Bank.
6.	Invitation Ref No	HO/Procure-15(63)Part-02(KHA)/2022-2023/932
7.	Tender package no	OTM-23/2022-2023
8.	Procurement Method	Open Tendering Method (OTM).
9.	Budget and Source of Funds	Bank's Own Fund.
10.	Tender Last Selling Date	22.02.2023 Within 2.00 P.M.
11.	Tender Closing Date and Time	22.02.2023 Within 2.30 P.M.
12.	Tender Opening Date and Time	22.02.2023; 3.00 P.M. Tender will be opened in presence of tenderer or their authorized representative (if present)
13.	Price of Tender Document (Tk)	3,000/- (Three Thousand) Taka Only (Non-refundable). Intending Tenderer should apply in company's letter head pad for purchasing the tender documents.
14.	Amount of Tender Security/ Earnest Money	A Tender Security/Earnest Money Tk. 200000/- (Two Lac) taka only in the form of pay order or bank draft in favor of Bangladesh Krishi Bank, Head Office, 83-85, Motijheel C/A, Dhaka-1000 from any schedule bank of Bangladesh should be submitted along with the tender.
15.	Performance security	5% (Five percentages) of the total contract price in the form of a pay order or bank draft in favor of Bangladesh Krishi Bank, Head Office, 83-85, Motijheel C/A, Dhaka-1000 from any schedule bank of Bangladesh.
16.	Tender Selling, Drop and Opening Place	Procurement and Employees Welfare & Transport Department, Bangladesh Krishi Bank, Head Office, 2nd Floor, 83-85, Motijheel C/A. Dhaka-1000.
17.	Pre-Tender Meeting	Not Applicable.
18.	Duration of works	02 (two) years from the signing date of agreement (As per details in tender documents)
19.	Brief Eligibility and Qualification of Tenderer	(a) Tenderer those who have proven experience in successful completion of the cleaning works at least 01(one) number 10(ten) storied whole building i.e. ground floor to 9 th floor at Dhaka owned by Govt./Semi-Govt./Schedule Bank/Autonomous organization. (b) Minimum 05 (five) years of general experience of the Tenderer in manpower providing Cleaning service in public or private sector. (c) Minimum specific experience as Supplier in supply of at least 40(Forty) private Cleaner under 01 contract successfully within the last 03 years. (d) Other Required Documents as per tender schedule.
20.	Brief Description of Works	Supply of 1(one) Supervisor, 1(one) Sweeper and 43 (Forty Three) Cleaners for BKB Head Office, Local Principal Office, BKB Staff College.
21.	Special Instruction	(a) The procuring entity reserves the right to reject any/all tenders without assigning any reason thereof. (b) The Tenderer should be bound to obey all terms & conditions, rules and regulation of PPA-2006 & PPR-2008. (c) The Bank Authority reserves the right to select the tender on the basis of experienced in the cleaning works and quoted price for the respective works. (d) If any tenderer produces any false, wrong information or fabricated papers/certificates along with the tender, the related tender will be treated as rejected and the tender security/ earnest money will be forfeited. (e) The lowest price will not be the only criteria for the selection of tender. (f) The Tenderer shall submit tender through tender box which is kept at Procurement and Employees Welfare & Transport Department, Bangladesh Krishi Bank, Head Office, 2nd Floor, 83-85, Motijheel C/A. Dhaka-1000.
22.	Name, Designation and Address of Official Inviting Tender	Md. Abdus Samad, Deputy General Manager Procurement and Employees Welfare & Transport Department, Bangladesh Krishi Bank, Head Office, 2 nd Floor, 83-85, Motijheel C/A. Dhaka-1000.

(Md. Abdus Samad)
Deputy General Manager